

Child Protection Policy

1. Introduction

All young people at the EKV regardless of age, gender, race, religion, sexual orientation, ability or disability have the right to:

- I. Be protected
- II. Enjoy activities in a safe environment

Adults working at the EKV will:

- I. Adhere to the standards set out in this document.
- II. Provide a safe, positive and fun experience for young people
- III. Will be educated in the best practice when working with young people
- IV. Will be familiar with this document

The management committee for the EKV camps:

- I. Fully endorse the contents of this document
- II. Ensure any allegations or suspicions relating to young people will be dealt with swiftly and appropriately.

2. Good Practice for workshop leaders

- ✓ Ensure that activities are fun, enjoyable and fair play is promoted
- ✓ Treat all young people equally with respect and dignity
- ✓ The welfare of the young person comes before winning
- ✓ Do not use bad language, smoke or drink while in charge of young people
- ✓ Work in an open environment both physically and emotionally e.g. encourage participation
- ✓ Give enthusiastic and constructive feedback
- ✓ Ensure proper records are kept and are at hand if required (including accident and injury)
- ✓ Ensure physical contact should be appropriate and with young person's permission
- ✓ Keep your technical skills, qualifications and insurances up to date
- ✓ Always inform a parent if:
 - You accidentally hurt a young person
 - A young person seems distressed in some manner
 - A young person misunderstands or misinterprets something you have done

3. Poor practice for workshop leaders

- ✓ Never spend time alone with young people away from others
- ✓ Never take young people to your home where they will be alone with you
- ✓ Never engage in rough, physical or sexually provocative games
- ✓ Never share a room with a young person (tours etc.)
- ✓ Never make sexually suggestive remarks to a young person
- ✓ Never allow inappropriate language to be used unchallenged

- ✓ Never do things of a personal nature for a young person that they should do themselves
- ✓ Never transport young people in your car alone
- ✓ Never transport young people if you are not insured, your car does not have a valid MOT or you are disqualified from driving

4. The EKV Incident Form

- ✓ This must be completed if any of the best practice guidelines above are breached

5. Photography or use of video

Parents' permission should be sought before pictures or videos of young people are put on the website.

6. Changing facilities

- ✓ Children changing rooms under the age of 10 should be supervised at all times by staff of the same gender of the players
- ✓ Adults should not shower with young people under the age of 16

7. Guidance for parents

Parents should be made aware that:

- ✓ EKV Camps encourage workshop staff to be appropriately qualified and aware of all child protection issues
- ✓ EKV Camps encourage parents to get involved.

8. Use of alcohol or illegal substances

- ✓ Young people will not be allowed to drink alcohol, smoke or take illegal substances while at EKV camps.
- ✓ Adults should not drink alcohol, smoke or take illegal substances while in charge of young people.

9. Bullying and Harassment

Similarly to the case with abuse, EKV Camp staff will be able to recognize situations where this is occurring and is obviously at odds with our policy of providing an environment where young people can enjoy activities.

10. Visibility

EKV Camps will ensure that all staff, guests and parents are aware of this document and the obligations that go with it

What to do if you have child protection concerns

If you have child protection concerns you should:

- ✓ Report any information or concerns to your welfare officer
- ✓ Ensure that you have obtained as much information about your concerns or an incident as soon as possible
- ✓ Complete an incident report form

- ✓ Do not attempt to investigate the situation
- ✓ Do not form a judgement
- ✓ Retain confidentiality at all times